

**Friends of Mill Hill Primary School
Meeting Minutes
December 13th 2013**

Present:

Jenna Ford – Chair
Natasha O'Connor – Secretary
Kelly Prior - Treasurer
Hana Jackson
Tracie Jackson
Vicki Pilbeam
Jackie Howard
Yvonne Dixon
Diane Lawry – Executive Head
Peter Leonard - Headteacher

Apologies:

None

Peter Leonard, Diane Lawry and Yvonne Dixon came to the meeting to pass on their thanks on behalf of themselves and the school for all the hard work and wonderful events that the PTA has managed to organize this year to secure funds for items which we may otherwise not be able to afford, and as a token of their thanks they presented the PTA members with a gift each.

Shopping Evening

The shopping evening was a success raising £345.00 for the school, from which we were able to purchase 4 table tennis tables (2 smaller, 2 larger) and a karaoke machine, items from the school council's wish list.

Curtains

The next item the friends wish to raise money for is to replace the curtains in the main hall. Jenna has found some flame retardant material and has lined up someone to make them for us, costing approximately £500.00.

Balance Bikes

Mrs Morgan has approached the friends and asked for a couple of wooden balance bikes for key stage 1, which can be purchased at about £40.00 each.

Disco

The disco was a success and the kids all enjoyed themselves, and we raised £181.00. It was agreed that consideration will be given to doing an end of school year disco in future rather than Christmas, as the price of the hire of the disco jumped from £80.00 to £110.00 for December bookings.

Present Buying

Possibly do present buying at Christmas rather than the disco with items ranging from 50p to £2.00 – if anyone sees anything in the sales which they consider good items for present buying please pick it up and claim money back from Kelly Prior.

Christmas Fayre

Tomorrow!!

All presents have been wrapped for the grotto. Tracie and Vicky will be making a start on the grotto after this meeting.

Tracie agreed to act as “runner” on the day to ensure that all stallholders have their complimentary drinks and snack and to cover toilet breaks etc.

Jacqui will be manning the hot drinks stall.

Natasha on cold drinks.

Kelly will be manning guess the weight of the cake, and making the cake.

Hana will help with lucky dips.

Floorplan has been sorted.

Signs for disabled/pushchair access through year 4.

Confirmed money has to be counted on site after the fayre and locked away with 2 people counting it (Tracie and Kelly)

Agreed the guess the serial number of the £50 note is for 18 years + only.

Summer Fayre

Brief chat about the summer fayre with agreement that it should be World Cup themed.

Next meeting – Friday 24 January 2014

Reminder that details for all events can be found on our Facebook Group – Friends of Mill Hill