

**Friends of Mill Hill Primary School
Meeting Minutes
September 26 2014 3:30pm**

IN ATTENDANCE

Natasha O'Connor – Chair
Vikki Miles – Vice Chair
Jacqui Howard – Treasurer
Jenna Ford - Secretary
Emily Kerrin
Dasha

APOLOGIES:

Tracie Jackson

MACMILLAN COFFEE MORNING / AFTERNOON

Fab afternoon raising over £100 for the Macmillan cause.

SHOPPING EVENING – Friday 24 October 2014 6-9pm

Shopping evening plans are well under way. Vikki has now completed the floor plan, and the list of stall holders is complete.

Volunteers on the evening are
Natasha O'Connor and Vikki Miles as runners
Emily Kerrin and Michele Barley on refreshments
Jenna, Mrs Dixon and Sue Jones on Raffle.

Daysie ?
Millie?

Once all stallholders are set up Jenna will go around and collect their raffle prize if not already handed in.

Jacqui will be at the entrance greeting everyone arriving and giving out event information and also selling a few bits and bobs on a table made by her auntie.

A few of our responsible children will be going around with the Mill Hill donations bucket for people to put their loose change in.

Stallholders will be given tickets for their 'pitch' to get 5 free hot drinks.

Agreed price of 30p for hot drinks (Tea & Coffee)

Coke / diet coke cans 50p

Water 30p

Snacks varying from Crisps, small choc bits and biscuits ranging from 20p-40p.

Music will be a CD that Vikki is providing.

2x floats needed that Jacqui will be sorting out.

Banner, flyers, and table signs Jenna is sorting. It has been agreed that we shall order a banner that we can use every year.

Raffle cost is agreed as the normal cost of £1 per strip of 5 tickets. Natasha is arranging for 2 strips to go home with the children in their book bag approx 2 weeks before the Shopping Evening.

First prize donated by Beals is confirmed as a Nintendo X-Box 360 !

Beals are also promoting the event for us on signs that a number of parents have volunteered to have put up in their gardens 1-2 weeks before the event.

CHRISTMAS FAIR – Saturday 22nd November 11am – 2pm

Plans are now coming together for the Christmas Fair. Letters asking for raffle donations have gone out and we are getting them back which is great.

All teachers as per previous years are having a game stall, but we are also asking them that as part of the School enterprise scheme for their class, if they want to run an additional bric-a-brac stall, whereby children from their class bring in any unwanted items to sell, and the money for that particular table goes for their class not the PTA.

A notice has now gone up into the staff room asking teachers to put their names down for their class game and also if they wish to be given a table for their bric-a-brac stall. It is the responsibility of the teacher to organize this, but Jenna is happy to get the letter printed up for them to give out to their class.

Volunteers on the day so far:-

Natasha O'Connor

Vikki Miles

Jenna Ford

Jacqui Howard

Emily Kerrin and (Hubby TBC)

Sue Jones

Thelma

Gemma Pattison
Dasha (TBC)
Michele Barley
Ken Barley
plus any extra staff who will be helping (TBC)

Banner, flyers, and table signs Jenna is sorting. As with the Shopping evening, it has been agreed that we shall order a banner that we can use every year.

A non uniform day has been agreed for Friday 7th November in exchange for the children bringing items in for the tombola at the Christmas fair.

First prize will be donated by Beals this is TBC by Beals at a later date.

Beals are also promoting the event for us on signs that a number of parents have volunteered to have put up in their gardens 1-2 weeks before the event.

PRESENT BUYING DAY

Date TBC by Mrs Vines.

SCHOOL CHRISTMAS DISCO

Disco date has been confirmed for Friday 5th December from 4-5.30pm. The earlier time has been agreed this time due to the children arriving early last time and also the younger ones getting tired. Mrs Vines has spoke to Mrs Lawry, and agreed that we can have xmas decks up for this event.

Jenna has booked the DJ and agreed a price of £100.

Jenna is currently sorting letters to go out and posters etc for the disco.

We have the following volunteers

Natasha O'Connor
Vikki Miles
Jenna Ford
Jacqui Howard
Emily Kerrin
Sue Jones
Thelma
Michele Barley
Dasha (TBC)

plus any staff that will stay and help.

We are hoping like last year to sell Pizza for 50p a slice as this was a hit with the children and also sell crisps and sweets as well as cups of drinks rather than cans.

We will also open the Lions classroom up for the parents to go and have a free cup of tea or coffee to wait for their children if they don't want to wait in the hall.

SUGGESTION BOX

Natasha and Jenna's granddad has kindly made a suggestion / Friends of Mill Hill box for us to have in reception. Once this is completed which should be very soon, Natasha will put a piece in the newsletter from the Friends inviting parents to put their comments / suggestions down on the cards provided and we can then collect them on a regular basis.

EASY FUNDRAISING FOR SCHOOLS

Letters to go home inviting parents to join Easy Fundraising.

Next meeting – 3.30 – 4.40pm on Friday 17 October 2014