



Mill Hill Primary School – Hire charges – academic year 2025/26

HOURLY CHARGES 1 Sept 2025 – 31 Aug 2026 (VAT is not included – see note (c) below)	LEVEL 1 Community groups composed of children under 18, the elderly or people with registered disabilities and registered youth groups	LEVEL 2 Other community groups
Minimum hourly charge when no concurrent user (outside normal schools hours, Monday - Friday)		
Hall or other room (up to 6pm)	£15.00	£20.00
Hall or other room (after 6pm)	£20.00	£25.00
Large hard area or general playing field	Price negotiated with Governing Body - £13 minimum	Price negotiated with governing body - £18 minimum

NOTES

- Saturday and Sunday hire to be negotiated with the school's Governing Body.
- The above charges do not include VAT. For general hire of rooms, school halls etc. VAT is not charged, unless the school is asked to provide any equipment such as sound systems, OHPs, computers etc (tables and chairs can be used without the need to add VAT).
- VAT must also be added to the charges for use of purpose-built sports facilities (unless used for non-sporting activity).
- VAT may be exempted under HM Revenue and Customs rules if the hirer qualifies as an eligible organisation and pre-books for ten occasions or more. Apply to the school.
- These charges apply to use by voluntary community organisations. Charges for commercial use or for private functions will be determined separately.