



Friday 8th November 2019

Dear Parents/Carers,

Parents Evenings

We would like to invite you to discuss your child's progress with his/ her class teacher. We are offering appointments after school on Wednesday 20th and Thursday 21st November 2019. Please return the slip below (one slip per child) by **Wednesday 12th** in order that we can allocate times. If you are unable to attend at any of the times shown, please see your child's class teacher to make an alternative appointment or ring the school office who will happily ask a teacher to contact you to make an appointment. It is important that we see all parents/carers so that we can continue to work together to ensure your child receives the appropriate provision and makes good progress. We look forward to seeing you all. Mrs Branscombe our Inclusion Manager will also be available to meet with any parents who children have specific learning needs during the evening so please indicate if you wish for her to join you on your reply slip.

Please indicate as many time slots as possible and we will try to accommodate everybody's wishes - thank you.

There will also be representatives from our governing body available on both evenings. They will be seeking parent views about the school and how you feel your child is progressing so please do take the opportunity to feedback to them.

Yours faithfully,

Mrs T Morgan
Headteacher

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Wednesday 20th November 2019

4.30pm	4.40pm	4.50pm	5.00pm
5.10pm	5.20pm	5.30pm	5.40pm
5.50pm	6.00pm	6.10pm	6.20pm
6.30pm	6.40pm	6.50pm	7.00pm

Thursday 21st November 2019

3.30pm	3.40pm	3.50pm	4.00pm
4.10pm	4.20pm	4.30pm	4.40pm
4.50pm	5.00pm	5.10pm	5.20pm
5.30pm	5.40pm	5.50pm	6.00pm

Name of child:



Class:

Signed: (Parent/ Carer)