



Thursday 18th March 2021

Dear parents/carers,

Parents evening - Tuesday 30th and Wednesday 31st March

We would like to invite you to participate in parents evening on Tuesday 30th March and Wednesday 31st March to see how your child has settled in after returning to school following the lockdown period.

We will be offering appointments via a virtual link on Microsoft Teams. During the appointment, you will be updated on how your child is doing in school and the progress they are making. You will also be given information on how you can support your child with a key area of learning to practise at home, which in turn will help them to catch up on time lost during lockdown.

Each session will last approximately 10 minutes. Whilst we cannot guarantee back-to-back meeting times for siblings, we will do our best to accommodate them as close together as possible. Thank you, in advance, for your flexibility in this regard. Please complete the slip below to indicate the time frame that would suit you best. If you would also like to speak to our Inclusion Manager, Mrs Branscombe, please tick the box for this option below and she will join you for your call.

Further information about how to access your virtual meeting will be sent out on Monday 29th March, along with confirmation of your time. Please ensure you have replied by **Friday 26th March** as we will not be able to provide you with an appointment if you respond later.

Thank you for your ongoing support.

Yours faithfully,

Mrs T. Morgan

Name of Child: _____ Class: _____

(Please tick your preferred day...)

Tuesday 30th March

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Wednesday 31st March

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(Please indicate your preferred time of day...)

3:30 – 4:00		4:00 – 4:30	
4:30 – 5:00		5:00 – 5:30	
5:30 – 6:00		6:00 – 6:30	

I would like to speak to Mrs Branscombe during my appointment

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