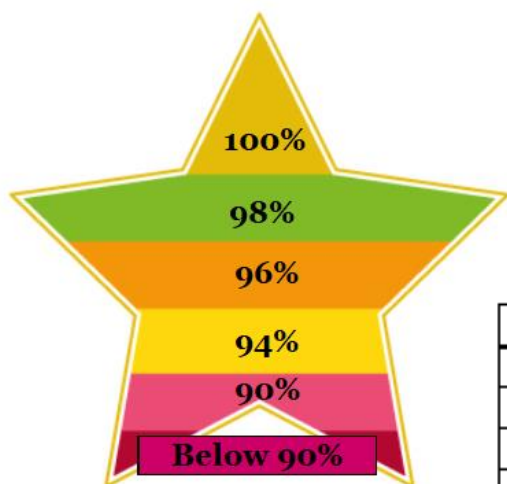




Mill Hill

PRIMARY SCHOOL



Attendance below 90% is classed as PERSISTENTLY ABSENT	
Term 1	3 ½ days absence before October half term = PA
Term 1	7 days absence before Christmas holiday = PA
Term 1-2	10 days absence before February half term = PA
Term 1-2	12 ½ days absence before Easter holidays = PA
Term 1-3	15 ½ days absence before May half term = PA
Term 1-3	19 days absence before end of Summer term = PA

The attendance team meet here at Mill hill meets regularly to discuss the attendance trends, with a particular focus on persistent absentees across the school.

Attendance at school is incredibly important and links with attainment in the class. Missing school will almost certainly make your child fall behind in lessons, which will have an impact on their academic progress and achievement. Those children who are in school more regularly are making better progress with their learning. As a result, we ask you to think about your child's attendance and work with us to help them achieve their potential.

If your child's attendance is too low, or there is a concerning pattern of absence, you will be asked to attend a meeting in school.

Meetings will last for approximately 10 to 15 minutes. It is your chance to tell us about any difficulties that might prevent you from bringing your child to school every day, as there may be things we can do to help. We can also discuss how your child feels about school and if they have any worries about it.

An agreement for improved attendance will made between you and school. You may be told that we will be unable to authorise any absence without evidence. This could be a note from the doctor, an appointment slip, a text or a prescription. We will of course, also try to find ways we can support you in improving your child's attendance.

If you cannot attend a meeting, ***you must let us know***, so that we can agree another date and time with you.

A meeting will need to happen in order for us to support you.

After the meeting we will closely monitor your child's attendance. If there is no improvement you will be invited to another meeting with the attendance team. If things still do not improve, we may have to make a referral to Hampshire's Attendance Legal Team.



